

Chairperson John R. Clark  
Vice-Chairperson Michael Parks  
Parliamentarian Don Maxwell



Commissioners  
Michael Beckendorf  
John Bond  
Helen Chavarria  
Ralph Davila  
Robert Horton  
G.H. Jones

## **AGENDA**

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, JUNE 4, 2009  
AT 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

### **1. CALL TO ORDER.**

Chairperson Clark called the workshop meeting to order at 5:03 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John Clark, Mr. Ralph Davila, Mr. Robert Horton, Mr. G.H. Jones.

Staff members present: Mr. Kevin Russell, Director of Development Services; Mr. Paul Kaspar, City Engineer; Mr. Martin Zimmermann, Planning Administrator; Mr. Randy Haynes, Staff Planner; Mr. Dale Picha, Director of Traffic and Transportation; Ms. Angela DeLuca, Assistant City Attorney; and Mr. Brent Elliott, Planning Intern.

### **2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF JUNE 4, 2009.**

Agenda items were reviewed. No action was taken.

### **3. STAFF ANNOUNCEMENTS**

#### **A. Encroachments/Variances Subcommittee update.**

Mr. Martin Zimmermann, Planning Administrator announced the City Council appointed council member Art Hughes to the Encroachments and Variances Subcommittee. The first meeting of the Subcommittee is currently being planned.

#### **B. Development Services Department Open House on June 12, 2009.**

Mr. Zimmermann reminded the Committee that on June 12, 2009, from 11:00 a.m. until 2:00 p.m. the Development Services Department will be having their annual Open House to educate the

public in the Bryan Municipal Building. Food and door prizes will be provided.

**C. Possible dates for ½-day training workshop.**

Mr. Zimmermann proposed three dates for the ½-day training workshop with the Council members. The dates proposed were July 23<sup>rd</sup>, August 27<sup>th</sup>, and September 24<sup>th</sup>.

**D. Possible dates for joint meeting with the City Council.**

Mr. Zimmermann stated he is in discussion with the City's Secretary Office regarding the scheduling a joint meeting with City Council. The meeting, as he expects, will take place no earlier than October.

**E. July meeting reminder.**

Mr. Zimmermann stated that there will not be a Planning and Zoning Commission meeting in the first week of July due to City offices closing for the 4<sup>th</sup> of July weekend. The only meeting to take place in July will be on the 16<sup>th</sup>.

**4. FUTURE AGENDA ITEMS**

Chairperson Clark requested that a presentation from either a city engineer or planning staff about what is required of a developer concerning the detention of water.

**5. ADJOURN.**

Without objection, Chairperson Clark adjourned the meeting at 5:43 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on the 18<sup>th</sup> day of **June, 2009**.

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John R. Clark, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, Planning Administrator  
and Secretary to the Planning and Zoning  
Commission